

**REVISED****SCHEDULE of Physical Verification of Documents (Phase – I)****4-YEAR / 3-YEAR B.A / B.Sc./ B.COM. : SEMESTER - 1 [Under CCF, 2022]****MORNING / DAY / EVENING SECTION**

Verification Date	Time	Course Name	Application Number	Room No.
26-08-2025 (Tuesday) & 27-08-2025 (Wednesday)	12.00 noon. to 3.00 pm.	4 - Year B.Com. (H/H.& R.) Day	ALL	60
		4 - Year B.Com. (H/H.& R.) Evening	ALL	61
		4 - Year B.A. (H/H.& R.) in BENGALI	ALL	42
		4 - Year B.A. (H/H.& R.) in EDUCATION	ALL	
		4 - Year B.A. (H/H.& R.) in HISTORY	ALL	
		4 - Year B.A. (H/H.& R.) in POLITICAL SCIENCE	ALL	
		4 - Year B.A. (H/H.& R.) in ENGLISH	ALL	
		4 - Year B.A. (H/H.& R.) in PHILISOPHY	ALL	
		4 - Year B.Sc. (H/H.& R.) in BOTANY	ALL	
		4 - Year B.Sc. (H/H.& R.) in CHEMISTRY	ALL	
		4 - Year B.Sc. (H/H.& R.) in MATHEMATICS	ALL	
		4 - Year B.Sc. (H/H.& R.) in PHYSICS	ALL	
		4 - Year B.Sc. (H/H.& R.) in COMPUTER SCIENCE	ALL	
		4 - Year B.Sc. (H/H.& R.) in ECONOMICS	ALL	
		3 - Year B.Sc. Multidisciplinary Day	ALL	
		3 - Year B.A. Multidisciplinary Day	ALL	43
		3 - Year B.A. Multidisciplinary Morning	ALL	55 & 56
		3 - Year B.Com. Multidisciplinary Day	ALL	58
		3 - Year B.Com. Multidisciplinary Evening	ALL	57

ORIGINAL & Photocopy of the following Documents must be
Produced by the concerned applicant at the time of Verification



**ORIGINAL & Photocopy**

of the following Documents must be Produced by the concerned applicant at the time of Verification

A. List of Original Documents to be produced at the time of Physical Verification

S/N	Name of Documents
1	System Generated Application
2	System Generated Provisional Admission Certificate
3	10+2 level Mark sheet
4	10 level Mark sheet
5	Age Proof Certificate (Admit Card/Birth Certificate etc.)
6	SC/ST/OBC Certificate, if applicable
7	PWD Certificate, if applicable
8	EWS Certificate, if applicable
9	AADHAAR and ABC ID if available
10	Registration Certificate, if applicable
11	Migration certificate, if applicable

B. Self-Attested copies of the following documents to be submitted at the time of Physical Verification

S/N	Name of self-attested Documents
1	Copy of 10+2 level Mark sheet
2	Copy of 10 level Mark sheet
3	Copy Age Proof Certificate (Admit Card/Birth Certificate etc)
4	Copy of the SC/ST/OBC Certificate, if applicable
5	Copy of the PWD Certificate, if applicable
6	Copy of the EWS Certificate, if applicable
7	AADHAAR and ABC ID, if applicable
8	Copy of the Registration Certificate, if applicable
9	Copy of the Migration certificate, if applicable
10	Anti-ragging Declaration duly signed by the STUDENT (BLANK Format attached herewith this notice. Take a print-out and sign)
11	Anti-ragging Declaration duly signed by the PARENT/ GUARDIAN (BLANK Format attached herewith this notice. Take a print-out and sign)
12	Copy of System Generated Application
13	Copy of System Generated Provisional Admission Certificate

Mandip Chakraborty
Principal
SHIBPUR DINOBUHNDHOO INSTITUTION COLLEGE

BLANK Format of Anti-ragging Declaration

SECTION-18

Anti- Ragging Declaration

ANNEXURE I AFFIDAVIT BY THE STUDENT

I,S/D of..... , having been admitted to , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here in after called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging , actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this on the...day of , 2025.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the day of , 2025.

Signature of deponent

Solemnly affirmed and signed in my presence on this the day of , 2025, after reading the contents of this affidavit.

OATH COMMISSIONER

Anti- Ragging Declaration

ANNEXURE II

AFFIDAVIT BY PARENT/ GUARDIAN

I, father of....., having been admitted to....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here in after called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this on the.....day of, 2025.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the.....day of, 2025.

Signature of deponent

Solemnly affirmed and signed in my presence on this the.....day of, 2025, after reading the contents of this affidavit.

OATH COMMISSIONER