



SHIBPUR DINOBUHNDHOO INSTITUTION (COLLEGE)

(1948)

UG Degree & PG Degree College (Affiliated to the University of Calcutta)

Re-Accredited with "C" Grade (1.96/4.00 CGPA) by NAAC

Date: 05-11-2025

ROOM Allotment & Schedule for Physical Verification of Documents

College STAND ALONE Portal Admitted Applicants

4-YEAR / 3-YEAR _B.A / B.Sc./ B.COM. : SEMESTER - 1 [Under CCF, 2022] [Academic Session: 2025-26]

MORNING / DAY / EVENING SECTION

Verification Date	Time	Section	Course Name	Application Number	Room No.
08-11-2025 (Saturday) & 10-11-2025 (Monday)	2.00 p.m. to 3.00 pm.	Morning & DAY	3-Yr. B.A. Multidisciplinary	ALL	45
		DAY	3-Yr. B.Sc. Multidisciplinary 4-Yr. B.A./B.Sc.(H/H.& R.)	ALL	46
		DAY & Evening	3-Yr. B.Com. Multidisciplinary 4-Yr. B.Com. (H/H.& R.)	ALL	47

WARNING MESSAGE:

ORIGINAL & **Photocopy** of the following Documents must be produced by the concerned applicant at the time of Verification



LIST- A		LIST- B	
Original Documents to be produced at the time of Physical Verification		Self-Attested Photocopies of the following documents to be submitted at the time of Physical Verification	
Name of Original Documents		Name of Self-Attested Documents	
1	System Generated Application	1	Copy of System Generated Application (duly signed by the APPLICANTS & by the PARENT/GUARDIAN)
2	System Generated CAP Cancellation Certificate, if already admitted through CAP	2	Copy of System Generated CAP Cancellation Certificate, if already admitted through CAP
3	System Generated College Stand Alone Portal Cancellation Certificate, if already admitted through College Stand Alone Portal	3	Copy of System Generated College Stand Alone Portal Cancellation Certificate, if already admitted through College Stand Alone
4	10+2 level Mark sheet, Admit Card, Certificate	4	Copy of 10+2 level Mark sheet, Admit Card, Certificate
5	10 level Mark sheet, Admit Card, Certificate	5	Copy of 10 level Mark sheet, Admit Card, Certificate
6	Age Proof Certificate	6	Copy Age Proof Certificate (Admit Card/Birth Certificate etc.)
7	ABC ID	7	Copy of ABC ID
8	SC/ST/OBC Certificate, if applicable	8	Copy of the SC/ST/OBC Certificate, if applicable
9	PWD Certificate, if applicable	9	Copy of the PWD Certificate, if applicable
10	EWS Certificate, if applicable	10	Copy of the EWS Certificate, if applicable
11	AADHAAR Card	11	Copy of AADHAAR Card
12	Registration Certificate, if applicable	12	Copy of the Registration Certificate, if applicable
13	Migration certificate, if applicable	13	Copy of the Migration certificate, if applicable
		14	Anti-ragging Declaration duly signed by the APPLICANTS (BLANK Format attached herewith this notice. Take a print-out and sign)
		15	Anti-ragging Declaration duly signed by the PARENT/GUARDIAN (BLANK Format attached herewith this notice. Take a print-out and sign)

Manidip Chakraborty
Principal
SHIBPUR DINOBUHNDHOO INSTITUTION COLLEGE

BLANK Format of Anti-ragging Declaration

412/1,G.T.Road(S),Howrah-711 102

Phone: Principal's Office 033-2688-0496

Phone: Office 033-2688-0344,

E-mail : sdbicprincipal@gmail.com

Website : www.sdbic.ac.in

SECTION-18

Anti- Ragging Declaration

ANNEXURE I AFFIDAVIT BY THE STUDENT

I,S/D of..... , having been admitted to , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here in after called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging , actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this on the...day of , 2025.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the day of , 2025.

Signature of deponent

Solemnly affirmed and signed in my presence on this the day of , 2025, after reading the contents of this affidavit.

OATH COMMISSIONER

Anti- Ragging Declaration

ANNEXURE II

AFFIDAVIT BY PARENT/ GUARDIAN

I, father of....., having been admitted to....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (here in after called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this on the.....day of, 2025.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the.....day of, 2025.

Signature of deponent

Solemnly affirmed and signed in my presence on this the.....day of, 2025, after reading the contents of this affidavit.

OATH COMMISSIONER